



East Kingston Public Library
Treasurer's Report

October 2023

Banking Summary

1/1/2023 through 10/31/2023

Category	1/1/2023- 10/31/2023
INCOME	
BANK INTEREST	
Private Funds	7.69
Public Funds	1.05
TOTAL BANK INTEREST	8.74
DONATIONS	
Conscience	27.00
Memorial	200.00
TOTAL DONATIONS	252.00
FEES	
Out of Town Patron	150.00
Solar REC	123.25
TOTAL FEES	273.25
TOWN SUPPORT	
Budget Assistance	33,351.00
TOTAL TOWN SUPPORT	33,351.00
TOTAL INCOME	33,884.99
EXPENSES	
Uncategorized	0.00
BUILDING MAINTENANCE	
Water System	270.56
TOTAL BUILDING MAINTENANCE	6,948.55
MEDIA	
Adult Audio	292.52
Adult Books	8,553.94
Adult Video	753.65
Children's Books	5,733.92
Children's Video	154.26
Periodicals	128.00
Video	676.00
TOTAL MEDIA	18,120.29
PAYROLL	
Full Time	88,977.59
Part Time	11,639.75
TOTAL PAYROLL	100,617.34

Banking Summary

1/1/2023 through 10/31/2023

Category	1/1/2023- 10/31/2023
PROGRAMS	301.19
Adult Programs	42.99
Children's Programs	376.29
Family Programs	149.90
TOTAL PROGRAMS	870.37
STAFF EDUCATION	533.95
SUPPLIES and SERVICES	997.45
Library Supplies	2,212.31
Office Supplies	1,825.70
Telephone	1,060.18
TOTAL SUPPLIES and SERVICES	6,095.64
UTILITIES	
Electricity	5,703.14
Propane	2,375.80
TOTAL UTILITIES	8,078.94
TOTAL EXPENSES	141,265.08
 TRANSFERS	
FROM Public Funds	24,500.00
TO Checking	-24,500.00
TOTAL TRANSFERS	0.00
 OVERALL TOTAL	 -107,380.09

Banking Summary - Last month

10/1/2023 through 10/31/2023

11/27/2023

Page 1

Category	10/1/2023- 10/31/2023
INCOME	
BANK INTEREST	
Private Funds	0.79
Public Funds	0.18
TOTAL BANK INTEREST	0.97
TOTAL INCOME	0.97
EXPENSES	
BUILDING MAINTENANCE	368.57
Water System	26.60
TOTAL BUILDING MAINTENANCE	395.17
MEDIA	400.00
Adult Audio	33.00
Adult Books	967.83
Adult Video	66.60
Children's Books	1,137.87
Children's Video	40.78
Video	52.00
TOTAL MEDIA	2,698.08
PAYROLL	
Full Time	8,461.54
Part Time	702.00
TOTAL PAYROLL	9,163.54
STAFF EDUCATION	39.94
SUPPLIES and SERVICES	
Library Supplies	24.19
Office Supplies	154.65
Telephone	108.02
TOTAL SUPPLIES and SERVICES	286.86
UTILITIES	
Electricity	753.56
TOTAL UTILITIES	753.56
TOTAL EXPENSES	13,337.15
TRANSFERS	
FROM Public Funds	3,500.00

Banking Summary - Last month

10/1/2023 through 10/31/2023

11/27/2023

Page 2

Category	10/1/2023- 10/31/2023
TO Checking	-3,500.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-13,336.18

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			1,707.23
Checks and Payments	14	Items	-2,971.79
Deposits and Other Credits	2	Items	3,500.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			2,235.44

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			2,235.44
Checks and Payments	1	Item	-195.70
Deposits and Other Credits	0	Items	0.00
Register Balance as of 10/31/2023:			2,039.74
Checks and Payments	10	Items	-2,342.36
Deposits and Other Credits	2	Items	2,500.00
Register Ending Balance:			2,197.38

Uncleared Transaction Detail up to 10/31/2023

Date	Num	Payee	Memo	Category	Clr	Amount	
Uncleared Checks and Payments							
10/21/2023	3736	Smart Apple Media	ARU0359577	MEDIA:Children's Books		-195.70	
Total Uncleared Checks and Payments						1 Item	-195.70
Uncleared Deposits and Other Credits							
Total Uncleared Deposits and Other Credits						0 Items	0.00
Total Uncleared Transactions						1 Item	-195.70

Transaction - Last month

10/1/2023 through 10/31/2023

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
BALANCE 9/30/2023									-591,676.44
10/2/2023	Checking	debit	Amazon	school book	STAFF ED...			R	-39.94
10/2/2023	Checking	debit	Amazon	trash bags	SUPPLIES ...			R	-24.19
10/4/2023	Checking	DEP			[Public Fun...			R	2,500.00
10/12/2023	Checking	3734	Seacoast A...	Wowbrary	MEDIA			R	-400.00
10/14/2023	Checking	debit	Hampstea ...	water	BUILDING ...			R	-26.60
10/16/2023	Checking	debit	Staples	office sup...	SUPPLIES ...			R	-55.65
10/17/2023	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
10/19/2023	Checking	debit	Junior Libra...	September	MEDIA:Chil...			R	-165.20
10/21/2023	Checking	3735	Kanopy	367683	MEDIA:Video			R	-52.00
10/21/2023	Checking	3736	Smart Appl...	ARU0359...	MEDIA:Chil...				-195.70
10/21/2023	Checking	3737	Lakeview B...	ARU0360...	MEDIA:Chil...			R	-101.96
10/21/2023	Checking	debit	Consolidate...	September	SUPPLIES ...			R	-108.02
10/21/2023	Checking	3738	...Baker & Ta...	books	--Split--	--Split--	--Split--	R	-1,675.84
10/21/2023	Checking	3739	...Baker & Ta...	dvds	--Split--	--Split--	--Split--	R	-107.38
10/23/2023	Checking	TXFR		vet bills fo...	[Public Fun...			R	1,000.00
10/4/2023	Public Funds				[Checking]			R	-2,500.00
10/23/2023	Public Funds				[Checking]			R	-1,000.00
10/31/2023	Public Funds				BANK INTE...			R	0.18
10/31/2023	Restricted				BANK INTE...			R	0.76
10/31/2023	Town Supp...				PAYROLL:...				-8,461.54
10/31/2023	Town Supp...				PAYROLL:...				-702.00
10/31/2023	Town Supp...				UTILITIES:...				-753.56
10/31/2023	Town Supp...				BUILDING ...				-368.57
10/31/2023	Unrestricted				BANK INTE...			R	0.03
10/1/2023 - 10/31/2023									-13,336.18
BALANCE 10/31/2023									-605,012.62
TOTAL INFLOWS									3,500.97
TOTAL OUTFLOWS									-16,837.15
NET TOTAL									-13,336.18