

Friends of the East Kingston Public Library

Q3 Meeting Minutes

12Oct2023/ 05:00 PM / 47 Maplevale Rd. East Kingston

Attendees

- Aine Cronin, Robert Minicucci (Zoom), Stacy Friedman, Cara Gray, Carol Powers, Nikki Cutler, Zoe Sucu, Sherry Castle, Martha Bellows, Juliana Clark



Agenda

1. **Call to order - 5:05pm and welcome**
2. **Regular Reports**
 - Approved minutes from January 2023 meeting
 - Used Book Store Report
 - Doing awesome.
 - Patrons can now mark where they are coming from on a map, we have a surprisingly large area where patrons come from.
 - Next 5th Saturday Sale : December
 - Predicted earning \$3,755 already 145% above goal
 - Could use a few more volunteers.
 - A new small fridge was donated to keep volunteer lunches cold
 - Smoke detectors and front light fixed by the town
 - Library Update
 - Summer reading statistics:
 - 112 kids signed up
 - The Library put on 42 programs and had a total of 1,058 patrons come for the programs (total)
 - Shed
 - It is full to the limit. At the end of this month no more books can be put into it, as the librarians still need to be able to get the snowblower out of the shed during the winter.
 - The librarians will go through current books stored and give to PUBS for the Dec. 5th Saturday.

- Repairs and new paint can wait until the spring next year.
 - will need to be scraped clean and repainted.
 - In the past Library Trustees have covered this project
 - Holes will need to be patched
 - Window with duck tape should probably be repaired
 - Leaky roof should be patched?
- Felting for adults this month
 - With the possibility of a felting class for kids later in the month
- Halloween party on the 28th

3. Q2 2023 Treasurer's Report

- Charitable gaming so far \$12,297 with a goal of \$15,000 by the end of the year
 - Next game dates
 - November 3rd & 5th
- Landscaping will add a new budget line item when making the 2024 budget (spring time)
- Proposed and approved to increase the software budget from \$75 to \$99 to cover Microsoft office business. Enables FoEKPL to access documents sent by the state on her comp. Among other things.

4. Old Business

- Quilt raffle
 - Stacy to make poster
 - Raffle drawn at Social
- Book bag promo
 - Continuing fundraiser
 - Maybe could DIY decorate bag if people purchase a bag.
- Book, Bake and Plant Sale did well despite the rainy weather
- Farmers Market
 - Budgeted for \$1,200 to cover the police detail for two markets, required by town.
 - Request budget to be increased to \$1,800 to cover police detail for the 3rd market held in Sept.
 - Motion and vote to accept change granted

- The FoEKPL felt it was an important event to foster community so felt the need to cover the unexpected expense this year.
 - Attendance low this year
 - Will discuss holding only one Market next year
- Guinea Pig cost
 - Zoe has been covering the cost of the library guinea pigs
 - They provide an intrinsic social value to the library, the friends feel the monthly care of the library pet should be covered by the FoEKPL
 - They have the biggest response when included on facebook posts
 - Comfort new or shy patrons
 - Help bridge a gap and connect the patrons to the library. “Makes it feel more homey”
 - Vote: to cover regular care for library mascot (Sherlock) \$75 for the rest of the year = \$225
 - Will revisit full budget at the beginning of next year
 - Zoe will look into possibly finding a local pet store interested in sponsoring library mascot

5. New Business

- Friends 2023 Annual Membership Drive
 - Still need someone to look into Venmo for FoEKPL
- Landscaping
 - Stick with current company
 - Every 3 years get new bids
 - Raised beds
 - Will hold up at least another year. Will re-evaluate next year
- 2024 budget building advice
 - Factor a buffer of extra 10%
 - Sherry to give the treasurer “wish list” to help plan the budget for line item Lib. support
- New fundraiser ideas
 - Otto 10% of all food sales on Monday night would go to FoEKPL
 - Cara to look into for 2024
 - Waterstreet bookstore

- Nikki to look into
 - Carol will donate quilt
- Annual meeting in January
 - Secretary possession open
 - President position open
- Holiday Social planning will take place Tuesday 17Oct2023

6. Upcoming Dates

- 2023 quarterly meetings are all to start at 5pm
 - 2023 Annual Meeting :Tuesday, January 30, 2024 at 5pm
- Holiday Social : Saturday December 2nd 2pm-4pm
 - Snow date: Saturday December 9th
- 2023 Charitable Gaming nights:
 - Friday November 3rd & Sunday November 5th

7. Recap

- Action Items
 - Make Flyers for Stacy
 - Quilt raffle
 - Next UBS Saturday sale
 - Email Q3 minutes to Sherry
 - Facebook post for PUBS about 27and28Oct come in costume and receive a free gift and treat
 - Make social poster

Closed at 6:15pm