East Kingston Public Library  
Board of Trustees Meeting  
Minutes of November 27, 2017

Attendees: Sarah Courchesne, Laura Branting, Nancy Parker, Conrad Moses, Sandy Courchesne  
Absent:  
Alternate: Deborah Hobson  
Director: Tracy Waldron  
Visitors: Jennifer Tode, Lisanne Cozart, Mary Ryan

Meeting Opened by Secretary Conrad Moses at 7:00 pm.  
Sarah Courchesne made a motion that Conrad Moses chairs the meeting.  
Sandy Courchesne 2nd. Motion passed unanimously

REGULAR REPORTS

Approval of Minutes from Last Meeting:

VOTE: Motion to approved February minutes Nancy Parker /2nd by Sandy Courchesne (Voted 5-0-0)

Treasurer Report (Sarah Courchesne)

Payroll - 13% ytd  
Building Maintenance - 10% ytd  
Education - 11% ytd  
Media - 18% ytd  
Electricity - 15% ytd  
Supplies and Services 22%

VOTE: Motion to accept treasurer report by Nancy Parker /2nd by Sandy Courchesne (Voted 5-0-0)

Donations - $100.00 Conscience Jar Donations - Motion to accept by Nancy Parker/2nd Sandy Courchesne (5-0-0)

LIBRARY REPORTS:

Director Report: Tracy Waldron

Story hour participation is picking up.  
3D printer arrived.  
Cricket Machine - may purchase license to learn.  
Zoe started a Magic Treehouse book club - very well received.  
New member orientation - May 14

Library Maintenance: no issues at the moment
Library Education: Tracy and Zoe went to an ALA Bootcamp in Hooksett. Advocated for identifying community advocates. They help spread the message that libraries transform lives.
Libraries are an investment in lifelong learning.

**Friends of the Library: Lisanne Cozart**

Museum Passes have been renewed.
Mediation for kids program to be explored for April vacation.
Humanities To Go - need one more program
Harry Potter, self-defense and active shooter preparedness training - all in exploratory phase
Currently

**NHLTA: Conrad Moses**

LTA Regional Meeting - April 11, 2018 - 5:30 pm
Working on NHLTA Conference - details to come

**Things going on in Town: (No Report)**

**Policy Committee Update:**

Public Use Policy - accept as amended Nancy Parker/2nd Laura Branting (5-0-0)
Child Safety Policy - accept as amended Sarah Courchesne/2nd Laura Branting (5-0-0)

**New Business:**

Election Feedback: Thank you from Conrad for running
Election of Officers for EKPL:
Conrad Moses - Chairperson
Deb Hobson - secretary
Sarah Courchesne - Treasurer

Motion to Pass Sarah Courchesne/2nd Nancy Parker (5-0-0)

**Public Questions & Comments:** (None)

**Old Business:**

**Policy Committee:**

Next meeting- TBD

**Solar Panels:**
Since the Solar Panel warrant article passed, the company is now employee owned. They are working with us to keep the price low. The warrant article locks the EKPL into a 10 ½ cent/hour rate for 1 year.
Original Rate structure proposed:
1st year - 10.5 for 17 kw
2nd year - 10.8 c for 17 kw
3rd year – 11.11c for 17 kw

Currently:
6 kw
Rebate from state only once (already received) so there are no more rebates

New Proposal:
27kw
We buy what solar produces - if we over produce, utility will credit EKPL which
We can use to pay down our bill and “demand charge”

OPT 1:
27KW
7 ½ c per kw/hr
If we prepay amount of what rebate would have been
$10,000

OPT 2:
Prepay approx. $5,000 for 10.5 cent per kw/hour

OPT 3:
No prepay, no Power Purchase Agreement - buy the system outright for
$67,000. Flat

Then: To buy a 27kW array at Year 6 is approximately $40,000.
Y10-$33,000.
Y15 - $24,000.
Y25 - $6,700
Demand Charge: random sample of highest usage.

Sarah Courchesne: Motion to approve expenditures out of private funds to prepay
solar to a rate of 10.5 cent/kWh. Conrad Moses 2nd. (5-0-0)

New Business:

Calendar:
Moses presented the dates for the 2018 Library Trustee Meetings. All the meetings are
scheduled on the 4th Monday of each month, except May and December, which are
scheduled on the 3rd Monday of those months due to Holidays. Moses will make up a
2018 calendar the includes policies reviews.
ACTION ITEMS ASSIGNMENTS:
EKPL Make decision on Solar Panels by April 4, 2018
All EKPL trustees need to have Director Evaluations to Sarah by 4/16/18

Upcoming Events and Programs:
Next EKPL Board of Trustee Meeting - Monday, April 23, 2018 at 7pm
Policy Committee Meeting - TBD

Motion to Enter Non-Public See attached documentation 9 PM - Sarah Courchesne/2nd
Laura Branting
Motion to exit Non - Public Session - 9:23 pm.

Meeting Adjourn: 8:23pm
VOTE: Motion made by Sarah Courchesne /2nd- Sandy Courchesne (unanimous)

ChairPerson - Conrad Moses

Submitted by Deborah Hobson
Secretary