

**East Kingston Public Library  
Board of Trustees Meeting  
Minutes of November 27, 2017**

**Attendees:** Sarah Courchesne, Laura Branting, Nancy Parker, Conrad Moses, Sandy Courchesne

**Absent:**

**Alternate:** Deborah Hobson

**Director:** Tracy Waldron

**Visitors:** Jennifer Tode, Lianne Cozart, Mary Ryan

Meeting Opened by Secretary Conrad Moses at 7:00 pm.

Sarah Courchesne made a motion that Conrad Moses chairs the meeting.

Sandy Courchesne 2nd. Motion passed unanimously

**REGULAR REPORTS**

**Approval of Minutes from Last Meeting:**

VOTE: Motion to approved February minutes Nancy Parker /2<sup>nd</sup> by Sandy Courchesne (Voted 5-0-0)

**Treasurer Report (Sarah Courchesne)**

Payroll - 13% ytd

Building Maintenance - 10% ytd

Education - 11% ytd

Media - 18% ytd

Electricity - 15% ytd

Supplies and Services 22%

VOTE: Motion to accept treasurer report by Nancy Parker /2<sup>nd</sup> by Sandy Courchesne (Voted 5-0-0)

**Donations** - \$100.00 Conscience Jar Donations - Motion to accept by Nancy Parker/2<sup>nd</sup> Sandy Courchesne (5-0-0)

**LIBRARY REPORTS:**

**Director Report:** Tracy Waldron

Story hour participation is picking up.

3D printer arrived.

Cricket Machine - may purchase license to learn.

Zoe started a Magic Treehouse book club - very well received.

New member orientation - May 14

Library Maintenance: no issues at the moment

Library Education: Tracy and Zoe went to an ALA Bootcamp in Hooksett. Advocated for identifying community advocates. They help spread the message that libraries transform lives.

Libraries are an investment in lifelong learning.

**Friends of the Library: Lianne Cozart**

Museum Passes have been renewed.

Mediation for kids program to be explored for April vacation.

Humanities To Go - need one more program

Harry Potter, self-defense and active shooter preparedness training - all in exploratory phase

Currently

**NHLTA: Conrad Moses**

LTA Regional Meeting - April 11, 2018 - 5:30 pm

Working on NHLTA Conference - details to come

**Things going on in Town: (No Report)**

**Policy Committee Update:**

Public Use Policy - accept as amended Nancy Parker/2<sup>nd</sup> Laura Branting (5-0-0)

Child Safety Policy - accept as amended Sarah Courchesne/2<sup>nd</sup> Laura Branting (5-0-0)

**New Business:**

Election Feedback: Thank you from Conrad for running

Election of Officers for EKPL:

Conrad Moses - Chairperson

Deb Hobson - secretary

Sarah Courchesne - Treasurer

Motion to Pass Sarah Courchesne/2<sup>nd</sup> Nancy Parker (5-0-0)

**Public Questions & Comments: (None)**

**Old Business:**

**Policy Committee:**

Next meeting- TBD

**Solar Panels:**

Since the Solar Panel warrant article passed, the company is now employee owned. They are working with us to keep the price low. The warrant article locks the EKPL into a 10 ½ cent/hour rate for 1 year.

Original Rate structure proposed:

- 1<sup>st</sup> year - 10.5 for 17 kw
- 2<sup>nd</sup> year - 10.8 c for 17 kw
- 3<sup>rd</sup> year - 11.11c for 17 kw

Currently:

6 kw

Rebate from state only once (already received) so there are no more rebates

New Proposal:

27kw

We buy what solar produces - if we over produce, utility will credit EKPL which we can use to pay down our bill and "demand charge"

OPT 1:

27kW

7 ½ c per kw/hr

If we prepay amount of what rebate would have been  
\$10,000

OPT 2:

Prepay approx. \$5,000 for 10.5 cent per kw/hour

OPT 3:

No prepay, no Power Purchase Agreement - buy the system outright for \$67,000. Flat

Then: To buy a 27kW array at Year 6 is approximately \$40,000.

Y10-\$33,000.

Y15 - \$24,000.

Y25 - \$6,700

Demand Charge: random sample of highest usage.

Sarah Courchesne: Motion to approve expenditures out of private funds to prepay solar to a rate of 10.5 cent/kWh. Conrad Moses 2<sup>nd</sup>. (5-0-0)

### New Business:

#### Calendar:

Moses presented the dates for the 2018 Library Trustee Meetings. All the meetings are scheduled on the 4<sup>th</sup> Monday of each month, except May and December, which are scheduled on the 3<sup>rd</sup> Monday of those months due to Holidays. Moses will make up a 2018 calendar the includes policies reviews.

