

APPROVED

October 28, 2019
East Kingston Public Library
Meeting of the Board of Trustees

In Attendance: Conrad Moses, Sarah Courchesne, Sandra Courchesne, Laura Branting,
Nancy Parker, Tracy Waldron

Conrad called the meeting to order at 7:04 p.m.

Review of September minutes: Motion to approve the minutes of September 23, 2019, as presented (Sarah/Nancy-2nd). All approved.

Treasurer's report: Sarah presented the treasurer's report for August. The necessary materials from the town were not available to complete the report for September. At the end of August, each line item should represent 66% of the budgeted amount.

Building Maintenance	54%
Media	57%
Payroll	55%
Services and Supplies	77%
Electricity	44%
Propane	153% (See June minutes)

Motion to accept the treasurer's report(Sandy/Nancy-2nd). All approved. Motion to accept conscience jar donations in the amount of \$117.00 (Sandy/Laura-2nd). All approved.

Motion was made to to request \$1550.00 from our Maintenance Reserve Fund to pay for sealcoating the parking lot. (Laura/Nancy-2nd). All approved.

Sarah will notify the selectman of our concerns about discrepancies between the budget we approved and the document produced by the town. We also need information from the town monthly in order to produce the necessary monthly reports of our spending. There was also concern that we had not been notified of a November 4th meeting on the town budget. Sarah had hoped to have Selectman Bob Nigrello attend our meeting so we could discuss our concerns, but he was unavailable. Tracy will check with the Town Treasurer Barbara Smith to see if she can meet with the Trustees.

Director's Report:

The job for a library page has been posted.

The parking lot has been sealcoated and striped. The rugs and floors have been cleaned. Tracy has checked the condition of the fireplace. It does light, but there is a constant draft from the fireplace. Tracy will have a chimney company check the condition of the fireplace and provide us with a bid for any repairs.

Programming—The Halloween Party was held on Saturday, October 26th. The new Homework club will be starting on October 29th. There are currently 4 students signed up. The school bus

will drop them at the library. Snacks will be provided. Yoga with Peter Stein has been cancelled for medical reasons.

More groups have been asking to use the library. On Columbus Day, a group presented a climate change program. Another program by this group will be presented on November 4th. Vicki Brown presented her Pollinators Pathways program, which was well attended. On November 5th, supporters of Mayor Pete will meet at 7:00 p.m. On November 9th a poetry group will have a program. Diane will have a program on Sunday, November 10th on making books. She is planning another program in December with the author Edith Maxwell from Amesbury.

The Girl Scouts have been meeting here, but there have been problems with behavior. We might suggest that they use the Pound School for their meetings so as not to disrupt users of the library.

Tracy is still pursuing a link on the library web page to focus on the history of East Kingston. She spoke with Al Brandana who presented a program called The Voice Library. Pictures of important town buildings are put on line with comments from town residents relating their memories of their experiences with these town buildings. She will continue to try to contact members of the town's historical society.

Tracy and Zoe attended the Children's Librarians of New Hampshire Fall Conference at the Common Man in Plymouth NH. Zoe was part of a panel discussing summer programming. Our colleague, Heather Lindsay of the Mary E. Bartlett Library in Brentwood was named Children's Librarian of the Year.

Tracy reported that the library will close at 3 p.m. on November 27th, the day before Thanksgiving, and remain closed on Thanksgiving Day and the day after. It will also be closed on December 24, 25 and 26. It will reopen at 9 a.m. on December 27th.

Friends' Report: (via e-mail from Lisanne Cozart)

The Friends will have a meeting on November 1st at 4:00 p.m. in the Pound School. They will be looking for those who would be interested in filling the leadership positions for the group in 2020. The membership drive has been completed. The fundraising event at Flatbreads in Amesbury was successful. Funding was provided for the Halloween party.

NHLTA Report:

The various awards will be presented over the next several months. The spring conference will be held in May at the Graponne Center in Concord.

Old Business:

A new cover has been put on the well and the well has been treated. The water passed the latest test. Another test will be done in November.

The next meeting of the Trustees will be held on November 25, 2019.

The meeting was adjourned at 8:27 p.m. (Sandy/Sarah-2nd) All approved.

Respectfully submitted,
Sandra G. Courchesne, Secretary