

APPROVED

November 25, 2019
East Kingston Public Library
Meeting of the Board of Trustees

In Attendance: Conrad Moses, Sarah Courchesne, Sandra Courchesne, Laura Branting,
Nancy Parker, Tracy Waldron

Conrad called the meeting to order at 7:00 p.m.

Review of October minutes: Motion to approve the minutes as presented with the correction to the amount requested from the Maintenance Reserve Fund as approved at the October meeting from \$1500 to \$1550. (Sarah/Laura-2nd) All approved.

Treasurer's Report: Sarah presented the treasurer's report for September and October as she was able to obtain the necessary amount from the town. At the end of October, each line item should represent 83% of the budgeted amount.

Building Maintenance	116%*
Media	73%
Payroll	79%
Staff Education	51%
Services + Supplies	128%—primarily library and office supplies
Electricity	55%
Propane	153%—see June minutes
Major Items	120%—Once Maintenance Reserve Funds are

received for the sealcoating, this percentage will be lower.

*This budget line includes \$1500 for the water system and a higher than projected amount for lawn services because of the change of lawn service provider as approved by the town.

Motion to accept the treasurer's report(Nancy/Laura-2nd) All approved.

Sarah received no response to her e-mail to the selectmen voicing our concerns about the current processes in the town office. Tracy also noted that the official holiday calendar for the employees of the town has not been issued this year as has been the practice in the past.

Director's Report:

Tracy recommended that we hire Sarah Ricker as the new library page. As noted last month, this position was posted and Sarah was the only applicant. She has been actively volunteering at the library particularly in helping at the book sale. The motion was made to approve the hiring of Sarah Ricker as library page. (Laura/Nancy-2nd) All approved.

The November water sample passed.

The Homework Club has begun. There are 2-3 children who attend. They are mostly third graders and are well behaved.

The behavior of the Brownies who are meeting at the library has improved somewhat. Tracy noted that she had considered asking the group to move to the Pound School for their meeting but decided it was important for the girls to be in the library environment so they might want to use the library in the future.

There are many programs being planned. Diane is planning an author's tea with Edith Maxwell of Amesbury at 1:00 p.m. on Sunday, December 8th. She has also created a raffle basket in conjunction with the veteran's appeal. Each person who donates items to the veteran's project will receive a raffle ticket.

A group of young men from the high school will be presenting a program on climate change on December 7th.

Students from Phillips Exeter Academy will do a maker space program on rollercoasters in January.

A UNH professor, Buzz Scherr, will also present a program in January entitled "Where is your DNA?"

The new interlibrary loan system is working very well. It makes it easier for library to request multiple copies of books for their book clubs.

Friends' Report:

All members of the executive board will be leaving at the end of the year. Lianne has posted on Facebook that elections for the positions of president, treasurer and secretary will be held in January. Concerns were expressed about how to continue if no one steps forward to assume these positions. Carol Powers has agreed to assume responsibility for the Pound School Book Store and needs to coordinate with Lianne to make the transition. There have been suggestions from the current board that the duties of each position be divided into smaller units so more people might have the time to be involved.

NHLTA Report: Conrad reported that planning for the conference in May is continuing.

Town Update: Tracy and Conrad attended the budget session. Unlike in previous years, there was no voting on individual budgets. The deliberative session will be held in February.

New Business: Conrad presented the meeting calendar for 2020. A motion was made to accept the calendar as presented (Sarah/Sandy-2nd). All approved.

The next meeting of the Trustees will be held on January 27, 2020.

The meeting was adjourned at 8:10 p.m. (Sarah/Laura-2nd) All approved.

Respectfully submitted,
Sandra G. Courchesne, Secretary