



East Kingston Public Library
Treasurer's Report

Jun-Aug 2023

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			2,944.70
Checks and Payments	11	Items	-3,414.10
Deposits and Other Credits	2	Items	3,500.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			3,030.60

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			3,030.60
Checks and Payments	2	Items	-582.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 8/31/2023:			2,448.60
Checks and Payments	10	Items	-2,387.92
Deposits and Other Credits	1	Item	2,500.00
Register Ending Balance:			2,560.68

Uncleared Transaction Detail up to 8/31/2023

Date	Num	Payee	Memo	Category	Clr	Amount	
Uncleared Checks and Payments							
8/19/2023	3725	Kanopy	358655	MEDIA:Video		-62.00	
8/19/2023	3726	Book Systems	SURFit and Snapshot	SUPPLIES and SERVICES:Library S...		-520.00	
Total Uncleared Checks and Payments						2 Items	-582.00
Uncleared Deposits and Other Credits							
Total Uncleared Deposits and Other Credits						0 Items	0.00
Total Uncleared Transactions						2 Items	-582.00

Transaction - Last month

8/1/2023 through 8/31/2023

9/25/2023

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Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
BALANCE 7/31/2023									-566,316.34
8/2/2023	Checking	debit	Weebly	1 yr website	SUPPLIES ...			R	-144.00
8/4/2023	Checking	TXFR			[Public Fun...			R	2,500.00
8/7/2023	Checking	debit	Hampstea ...	water	BUILDING ...			R	-27.11
8/11/2023	Checking	debit	Amazon	school book	STAFF ED...			R	-56.56
8/17/2023	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
8/19/2023	Checking	3725	Kanopy	358655	MEDIA:Video				-62.00
8/19/2023	Checking	debit	Demco	7343266	SUPPLIES ...			R	-152.98
8/19/2023	Checking	debit	Consolidate...	July	SUPPLIES ...			R	-108.18
8/19/2023	Checking	debit	Junior Libra...	July	MEDIA:Chil...			R	-165.20
8/19/2023	Checking	3726	Book Syste...	SURFit an...	SUPPLIES ...				-520.00
8/19/2023	Checking	3727	The Park St...	download...	MEDIA			R	-1,428.00
8/19/2023	Checking	3728	...Baker & Ta...	books	--Split--	--Split--	--Split--	R	-1,009.61
8/19/2023	Checking	3729	...Baker & Ta...	dvds	--Split--	--Split--	--Split--	R	-197.06
8/28/2023	Checking	debit	Postmaster...	stamps	SUPPLIES ...			R	-26.40
8/30/2023	Checking				[Public Fun...			R	1,000.00
8/4/2023	Public Funds				[Checking]			R	-2,500.00
8/28/2023	Public Funds				FEES:Out ...			R	50.00
8/28/2023	Public Funds				FEES:Solar...			R	32.50
8/30/2023	Public Funds				[Checking]			R	-1,000.00
8/31/2023	Public Funds				BANK INTE...			R	0.14
8/31/2023	Restricted				BANK INTE...			R	0.76
8/31/2023	Town Supp...				PAYROLL:...				-8,461.54
8/31/2023	Town Supp...				PAYROLL:...				-1,669.84
8/31/2023	Town Supp...				UTILITIES:...				-156.12
8/31/2023	Town Supp...				BUILDING ...				-728.57
8/31/2023	Unrestricted				BANK INTE...			R	0.03
8/1/2023 - 8/31/2023									-14,928.74
BALANCE 8/31/2023									-581,245.08
TOTAL INFLOWS									3,583.43
TOTAL OUTFLOWS									-18,512.17
NET TOTAL									-14,928.74

Banking Summary

1/1/2023 through 8/31/2023

Category	1/1/2023- 8/31/2023
INCOME	
BANK INTEREST	
Private Funds	6.14
Public Funds	0.78
TOTAL BANK INTEREST	6.92
DONATIONS	
Conscience	27.00
Memorial	200.00
TOTAL DONATIONS	252.00
FEES	
Out of Town Patron	100.00
Solar REC	123.25
TOTAL FEES	223.25
TOWN SUPPORT	
Budget Assistance	24,894.00
TOTAL TOWN SUPPORT	24,894.00
TOTAL INCOME	25,376.17
EXPENSES	
Uncategorized	0.00
BUILDING MAINTENANCE	
Water System	218.51
TOTAL BUILDING MAINTENANCE	5,397.36
MEDIA	
Adult Audio	233.68
Adult Books	6,756.13
Adult Video	673.48
Children's Books	3,898.65
Children's Video	113.48
Periodicals	128.00
Video	559.00
TOTAL MEDIA	13,790.42
PAYROLL	
Full Time	67,823.74
Part Time	9,409.43
TOTAL PAYROLL	77,233.17

Banking Summary
1/1/2023 through 8/31/2023

Category	1/1/2023- 8/31/2023
PROGRAMS	301.19
Adult Programs	42.99
Children's Programs	92.76
Family Programs	149.90
TOTAL PROGRAMS	586.84
STAFF EDUCATION	494.01
SUPPLIES and SERVICES	144.00
Library Supplies	2,101.20
Office Supplies	1,302.83
Telephone	844.14
TOTAL SUPPLIES and SERVICES	4,392.17
UTILITIES	
Electricity	4,718.95
Propane	2,375.80
TOTAL UTILITIES	7,094.75
TOTAL EXPENSES	108,988.72
TRANSFERS	
FROM Public Funds	18,500.00
TO Checking	-18,500.00
TOTAL TRANSFERS	0.00
 OVERALL TOTAL	 -83,612.55

Banking Summary

6/1/2023 through 8/31/2023

Category	6/1/2023- 8/31/2023
INCOME	
BANK INTEREST	
Private Funds	2.34
Public Funds	0.33
TOTAL BANK INTEREST	2.67
DONATIONS	
Memorial	200.00
TOTAL DONATIONS	200.00
FEES	
Out of Town Patron	50.00
Solar REC	64.25
TOTAL FEES	114.25
TOWN SUPPORT	
Budget Assistance	8,457.00
TOTAL TOWN SUPPORT	8,457.00
TOTAL INCOME	8,773.92
EXPENSES	
BUILDING MAINTENANCE	
Water System	82.83
TOTAL BUILDING MAINTENANCE	2,496.54
MEDIA	
Adult Audio	145.69
Adult Books	3,086.99
Adult Video	237.83
Children's Books	1,618.28
Children's Video	44.16
Periodicals	41.00
Video	296.00
TOTAL MEDIA	6,897.95
PAYROLL	
Full Time	23,676.05
Part Time	3,445.37
TOTAL PAYROLL	27,121.42
PROGRAMS	
Family Programs	149.90

Banking Summary
6/1/2023 through 8/31/2023

Category	6/1/2023- 8/31/2023
TOTAL PROGRAMS	194.74
STAFF EDUCATION	329.01
SUPPLIES and SERVICES	144.00
Library Supplies	672.98
Office Supplies	533.65
Telephone	321.06
TOTAL SUPPLIES and SERVICES	1,671.69
UTILITIES	
Electricity	1,328.08
TOTAL UTILITIES	1,328.08
TOTAL EXPENSES	40,039.43
 TRANSFERS	
FROM Public Funds	8,500.00
TO Checking	-8,500.00
TOTAL TRANSFERS	0.00
 OVERALL TOTAL	 -31,265.51