



East Kingston Public Library  
Treasurer's Report

May 2022

## Banking Summary - Last month

5/1/2022 through 5/31/2022

6/26/2022

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Category	5/1/2022- 5/31/2022
<b>INCOME</b>	
BANK INTEREST	
Private Funds	0.05
Public Funds	0.06
TOTAL BANK INTEREST	0.11
DONATIONS	
Conscience	24.99
TOTAL DONATIONS	24.99
FEES	
Solar REC	31.00
TOTAL FEES	7.00
<b>TOTAL INCOME</b>	<b>32.10</b>
 <b>EXPENSES</b>	
Uncategorized	295.99
BUILDING MAINTENANCE	
Water System	29.14
TOTAL BUILDING MAINTENANCE	904.83
MAJOR ITEMS	22,810.00
MEDIA	
Adult Video	269.80
Children's Books	1,796.80
Periodicals	-9.00
Video	20.00
TOTAL MEDIA	2,077.60
PAYROLL	
Director's Salary	5,194.52
Staff Salaries	3,768.54
TOTAL PAYROLL	8,963.06
SUPPLIES and SERVICES	
Library Supplies	120.31
Office Supplies	165.71
Telephone	205.32
TOTAL SUPPLIES and SERVICES	491.34
UTILITIES	
Electricity	152.16

# Banking Summary - Last month

5/1/2022 through 5/31/2022

6/26/2022

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Category	5/1/2022- 5/31/2022
TOTAL UTILITIES	152.16
<b>TOTAL EXPENSES</b>	<b>35,694.98</b>
<b>TRANSFERS</b>	
FROM Public Funds	5,000.00
FROM Unrestricted	965.94
TO Checking	-5,965.94
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>-35,662.88</b>

Transaction - Last month

5/1/2022 through 5/31/2022

6/26/2022

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Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
<b>BALANCE 4/30/2022</b>									<b>-419,152.75</b>
5/2/2022	Checking	3654	Kanopy	movie stre...	MEDIA:Video				-20.00
5/2/2022	Checking	3655	Schwaab, Inc	rubber sta...	SUPPLIES ...			R	-66.71
5/3/2022	Checking	3652	Kearney H...	furnace re...	MAJOR ITE...			R	-22,810.00
5/3/2022	Checking		Demco		SUPPLIES ...			R	-120.31
5/3/2022	Checking		Better Hom...		MEDIA:Peri...			R	9.00
5/10/2022	Checking	3653	Consolidate...	march	SUPPLIES ...			R	-205.32
5/10/2022	Checking				[Unrestricted]			R	778.92
5/10/2022	Checking		Hampstead...		BUILDING ...			R	-29.14
5/10/2022	Checking	3656	Baker & Ta...		MEDIA:Chil...			R	-1,635.85
5/10/2022	Checking	3657	Baker & Ta...		MEDIA:Adu...			R	-269.80
5/11/2022	Checking				[Unrestricted]			R	187.02
5/17/2022	Checking		Great Amer...	copier	SUPPLIES ...			R	-99.00
5/18/2022	Checking				[Public Fun...			R	5,000.00
5/26/2022	Checking		Best Buy					R	-47.99
5/26/2022	Checking		Macedge					R	-248.00
5/31/2022	Checking		Junior Libra...		MEDIA:Chil...			R	-160.95
5/18/2022	Public Funds				[Checking]			R	-5,000.00
5/22/2022	Public Funds		Weeks Pub...	book repla...	DONATION...			R	16.99
5/22/2022	Public Funds				FEES:Solar...			R	31.00
5/22/2022	Public Funds		Dunbar Fre...	book repla...	DONATION...			R	8.00
5/31/2022	Public Funds				BANK INTE...			R	0.06
5/31/2022	Restricted				BANK INTE...			R	0.04
5/31/2022	Town Supp...				PAYROLL:...				-5,194.52
5/31/2022	Town Supp...				PAYROLL:...				-3,768.54
5/31/2022	Town Supp...		Unitil		UTILITIES:...				-152.16
5/31/2022	Town Supp...				BUILDING ...				-875.69
5/10/2022	Unrestricted				[Checking]			R	-778.92
5/10/2022	Unrestricted			Transfer fee	FEES			R	-12.00
5/11/2022	Unrestricted				[Checking]			R	-187.02
5/31/2022	Unrestricted			Transfer fee	FEES			R	-12.00
5/31/2022	Unrestricted				BANK INTE...			R	0.01
<b>5/1/2022 - 5/31/2022</b>									<b>-35,662.88</b>

**BALANCE 5/31/2022**

**-454,815.63**

**TOTAL INFLOWS**

**6,031.04**

Transaction - Last month

5/1/2022 through 5/31/2022

6/26/2022

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Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
						<b>TOTAL OUTFLOWS</b>			<b>-41,693.92</b>
						<b>NET TOTAL</b>			<b>-35,662.88</b>

## Banking Summary

1/1/2022 through 5/31/2022

Category	1/1/2022- 5/31/2022
<b>INCOME</b>	
BANK INTEREST	
Private Funds	0.25
Public Funds	0.79
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TOTAL BANK INTEREST	1.04
DONATIONS	
Conscience	114.99
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TOTAL DONATIONS	114.99
FEES	
Solar REC	63.50
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TOTAL FEES	39.50
TOWN SUPPORT	
Budget Assistance	15,657.00
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TOTAL TOWN SUPPORT	15,657.00
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<b>TOTAL INCOME</b>	<b>15,812.53</b>
<b>EXPENSES</b>	
Uncategorized	295.99
BUILDING MAINTENANCE	
Water System	85.57
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TOTAL BUILDING MAINTENANCE	4,417.83
MAJOR ITEMS	
MAJOR ITEMS	0.00
MEDIA	
Adult Audio	90.72
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Adult Books	3,126.53
Adult Video	599.36
Children's Audio	0.00
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Children's Books	3,066.68
Periodicals	28.95
Video	167.00
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TOTAL MEDIA	8,554.82
PAYROLL	
Director's Salary	28,569.85
Staff Salaries	21,135.80
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TOTAL PAYROLL	49,705.65
PROGRAMS	

**Banking Summary**  
1/1/2022 through 5/31/2022

Category	1/1/2022- 5/31/2022
Adult Programs	384.46
Children's Programs	290.17
TOTAL PROGRAMS	674.63
STAFF EDUCATION	540.00
SUPPLIES and SERVICES	
Building Supplies	200.97
Library Supplies	1,210.08
Office Supplies	1,150.40
Telephone	517.02
TOTAL SUPPLIES and SERVICES	3,078.47
UTILITIES	
Electricity	570.09
Propane	3,504.49
TOTAL UTILITIES	4,074.58
<b>TOTAL EXPENSES</b>	<b>71,341.97</b>
<b>TRANSFERS</b>	
FROM Public Funds	57,995.34
FROM Unrestricted	965.94
TO Checking	-58,961.28
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>-55,529.44</b>

# Reconciliation Report

## Reconciliation Summary

### BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			24,702.19
Checks and Payments	15	Items	<u>-28,033.07</u>
Deposits and Other Credits	4	Items	5,974.94
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			<u>2,644.06</u>

### YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			<u>2,644.06</u>
Checks and Payments	4	Items	<u>-205.33</u>
Deposits and Other Credits	1	Item	<u>800.00</u>
Register Balance as of 6/26/2022:			3,238.73
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Ending Balance:			3,238.73



## Reconciliation Report

Checking  
6/26/2022

### Uncleared Transaction Detail up to 6/26/2022

Date	Num	Payee	Memo	Category	Clr	Amount
Uncleared Checks and Payments						
4/30/2022	3651	Jane Oneail	program	PROGRAMS:Adult Programs		-100.00
5/2/2022	3654	Kanopy	movie stream	MEDIA:Video		-20.00
6/1/2022		Padlet		PROGRAMS:Adult Programs		-69.99
6/6/2022		Hampstead Water		BUILDING MAINTENANCE:Water Sy...		-15.34
Total Uncleared Checks and Payments						-205.33
Uncleared Deposits and Other Credits						
6/11/2022				[Public Funds]		800.00
Total Uncleared Deposits and Other Credits						800.00
Total Uncleared Transactions						594.67