

April 22, 2019
East Kingston Public Library
Board of Trustees Meeting

In Attendance: Conrad Moses, Sarah Courchesne, Sandra Courchesne, Laura Branting,
Tracy Waldron
Absent: Nancy Parker

Conrad called the meeting to order at 7:02 p.m.

Review of March minutes: Motion to approve minutes of March 25, 2019, as presented.
(Sarah/Laura-2nd) All approved.

Treasurer's Report: Sarah presented the treasurer's report for March. At the end of March, each line item should represent 25% of the budgeted amount.

Building Maintenance	17%
Education	7%
Media	27%
Payroll	22%
Supplies	39%
Electricity	—
Propane	80%

We now receive two bills for electricity—one from Unitil and one from Revision. The town pays the Unitil bill. Sarah will check with Unitil regarding the demand charge. Motion to accept the treasurer's report (Laura/Sandy-2nd). All approved.

Memorial donations in the amount of \$200.00 have been received as well as \$39.99 in conscience jar donations. Motion to accept these donations (Laura/Sandy-2nd). All approved.

Director's Report:

Tracy reported that Dick Pollard will be our liaison to the Board of Selectmen. He did test the library's water and found arsenic, sodium and chloride. We now have a water softener, but he suggested obtaining a water filter. A reverse osmosis filter costs about \$1100 and an arsenic filter costs around \$2200. Tracy will contact Epping Well and Pump to obtain advice and actual costs.

Tracy is still obtaining bids for carpet and floor cleaning as well as computer replacements.

Programs:

On April 9th, Vicki Brown presented the Gardening for Wildlife program which was well attended
On April 10th, students from Northeastern University presented a program about a Malaria Free World, which had been presented at two elementary schools in the area during the day.

On April 16th, the Friends presented a program on creating an Easter flower arrangement, which was very successful. That program was presented by Down to Earth in coordination with the library's DIY program.

On April 24th, a DIY program using the circuit machine to create spring cards will be held.

On April 27th, the Maker's group will be working on catapults.

On April 30th, a program about NH Quilt History will be presented. Attendees may bring an antique quilt for appraisal.

The attendance at story hours has varied.

In May a program called Ask a Muslim with Robert Azzi will be held.

The Friends will also have another cookie decorating program in May.

The Summer Reading program is in place.

In August, the Friends are planning a book and bake sale with possibly some craft tables.

A Humanities program on Brewing in NH is being considered for the future.

Tracy and Zoe will be attending the NHLA conference on Thursday.

Tracy will send the registrations for the NHLTA conference on May 29th.

Friends' Report: (via e-mail from Lisanne Cozart)

The Friends held their meeting on April 5th. All new members have been added to the mailing lists. The Friends approved the funding for the Summer Reading program. The next gaming fundraising dates are May 6 and May 7. Future fundraising dates for gaming are 11/2, 12/12-13 and 12/24. The Flatbread fundraiser will be held on October 15th. Lisanne is applying for a Humanities to Go grant for a future program.

NHLTA Report:

Conrad reported that there is regional meeting in Warner on May 1st. Another regional meeting was held on April 17th in Epsom. The Trustee Orientation Workshop in Concord on April 12th was done well. The current focus is on the 2019 Spring Conference in Manchester on May 29th.

Town Update:

Tracy reported that Cheryl has been on sick leave for several weeks. As a result there were a few issues with pay recently. Cameras have been installed at town hall for protection of those who work there and the public. As a result, Debbie in the Selectmen's Office has resigned.

Action Item: All trustees should send their Director evaluations to Sarah sometime in May. She will collate the results.

The next meeting of the Trustees will be held on May 20, 2019.

The meeting was adjourned at 7:40 p.m. (Sarah/Laura-2nd) All approved.

Respectfully submitted,
Sandra G. Courchesne, Secretary