

July 26, 2021
East Kingston Public Library
In-Person Meeting of the Board of Trustees

Approved

In Attendance: Robert Minicucci, Nancy Parker, Laura Branting, Deb Hobson, Alternate. Tracy Waldron, Director; Aine Cronin, President of the Friends.

Absent: Sandra Courchesne, Sarah Courchesne, Zoe Sucu.

Robert called the meeting to order at 7:03PM

Review of June minutes: Motion to approve the minutes as presented (Robert/Laura2nd). All approved.
Review of the April minutes: Motion to approve the minutes as presented (Laura/Nancy2nd) All approved.

Treasurer's Report: None presented.

Director's Report: The library water supply test came back positive for E coli this month, a second test has been submitted to the state. Tracy will shock the well this weekend. Signs have been posted that the water needs to be boiled. Epping Pump and Well are coming to reconnect the water softener system. Tracy will research the possibility of hooking into the Hampstead Water Co. The pipes are already in place.

The current library hours are Monday and Wednesday 9 to 7; Tuesday and Thursday 3 to 7; Friday 9 to 1; and Saturday 9 to 3. Tracy proposed changing to Monday and Wednesday 9 to 5; Tuesday and Thursday 11 to 7; Friday and Saturday 9 to 1. This would be two more hours per week. More discussion to follow, no date for the time changes has been decided.

Tracy will bring the volunteer policy to the next meeting.

Friends Report: The Friends are purchasing a Meeting Owl for use during programs to be attended not in person. It provides a 360 degree camera and speaker. The Friends will be looking for a Secretary. It was discussed to have a social meeting of the Friends officers and Trustees to get to know each other. This was tentatively set for October.

Town Update: There is to be An Open House at the Fire Station on Saturday. There will be a mobile Vaccination site at the Fire Station on September 4, 2021. Hours are 9 to 1. This will be put in the Newsletter.

Public Comment: None.

Old Business: Tracy will look at the current policies and prioritize them for review by the Trustees. Computer policy and Job description will be addressed first. There will be one policy sent out before the Trustee Meetings to be reviewed and discussed.

New Business: Motion to approve the NHLTA nomination for Conrad as presented (Robert/Nancy2nd). All approved. This was submitted by Robert on July 28, 2021.

Review and approval of the 2022 Trustee schedule to be discussed at the next meeting.

Review of Action Items:

Tracy will contact Hampstead Water Co.

Tracy will make a list of policies to be reviewed.

Nancy will look into making a template for committee charters.

Robert will look into what the town has for snow shoveling for the Library.

Deb will find out when her alternate appointment needs to be renewed.

Motion to Adjourn meeting at 8:26 (Robert/Nancy2nd) All approved.

Next Meeting August 23, 2021.

Respectively Submitted,
Laura Branting