



East Kingston Public Library
Treasurer's Report

June-July 2022

Banking Summary

1/1/2022 through 7/31/2022

Category	1/1/2022- 7/31/2022
INCOME	
BANK INTEREST	
Private Funds	0.34
Public Funds	0.91
TOTAL BANK INTEREST	1.25
DONATIONS	
Conscience	132.99
TOTAL DONATIONS	132.99
FEES	
Solar REC	63.50
TOTAL FEES	39.50
TOWN SUPPORT	
Budget Assistance	23,637.00
TOTAL TOWN SUPPORT	23,637.00
TOTAL INCOME	23,810.74
EXPENSES	
Uncategorized	295.99
BUILDING MAINTENANCE	
Water System	100.91
TOTAL BUILDING MAINTENANCE	5,970.91
MAJOR ITEMS	
MEDIA	
Adult Audio	207.30
Adult Books	5,441.29
Adult Video	858.96
Children's Audio	0.00
Children's Books	4,107.08
Periodicals	28.95
Video	195.00
TOTAL MEDIA	12,400.13
PAYROLL	
Director's Salary	38,958.89
Staff Salaries	29,018.22
TOTAL PAYROLL	67,977.11
PROGRAMS	14.85

Banking Summary

1/1/2022 through 7/31/2022

Category	1/1/2022- 7/31/2022
Adult Programs	454.45
Children's Programs	319.75
Family Programs	149.90
TOTAL PROGRAMS	938.95
STAFF EDUCATION	540.00
SUPPLIES and SERVICES	
Building Supplies	200.97
Library Supplies	1,297.07
Office Supplies	1,513.04
Telephone	721.46
TOTAL SUPPLIES and SERVICES	3,732.54
UTILITIES	
Electricity	1,414.39
Propane	3,504.49
TOTAL UTILITIES	4,918.88
TOTAL EXPENSES	96,774.51
TRANSFERS	
FROM Public Funds	60,995.34
FROM Unrestricted	965.94
TO Checking	-61,961.28
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-72,963.77

Banking Summary

6/1/2022 through 7/31/2022

Category	6/1/2022- 7/31/2022
INCOME	
BANK INTEREST	
Private Funds	0.09
Public Funds	0.12
TOTAL BANK INTEREST	0.21
DONATIONS	
Conscience	18.00
TOTAL DONATIONS	18.00
TOWN SUPPORT	
Budget Assistance	7,980.00
TOTAL TOWN SUPPORT	7,980.00
TOTAL INCOME	7,998.21
 EXPENSES	
BUILDING MAINTENANCE	
Water System	15.34
TOTAL BUILDING MAINTENANCE	1,537.74
MEDIA	
Adult Audio	116.58
Adult Books	2,314.76
Adult Video	259.60
Children's Books	1,040.40
Video	28.00
TOTAL MEDIA	3,845.31
PAYROLL	
Director's Salary	10,389.04
Staff Salaries	7,882.42
TOTAL PAYROLL	18,271.46
PROGRAMS	
Adult Programs	69.99
Children's Programs	29.58
Family Programs	149.90
TOTAL PROGRAMS	264.32
SUPPLIES and SERVICES	
Library Supplies	86.99
Office Supplies	362.64

Banking Summary
6/1/2022 through 7/31/2022

Category	6/1/2022- 7/31/2022
Telephone	204.44
TOTAL SUPPLIES and SERVICES	654.07
UTILITIES	
Electricity	337.18
TOTAL UTILITIES	337.18
TOTAL EXPENSES	24,925.42
TRANSFERS	
FROM Public Funds	3,000.00
TO Checking	-3,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-16,927.21

Reconciliation Report

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			4,559.73
Checks and Payments	15	Items	<u>-2,897.03</u>
Deposits and Other Credits	3	Items	411.73
Service Charge	0	Items	0.00
Interest Earned	0	Items	<u>0.00</u>
Ending Balance of Bank Statement:			2,074.43

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			<u>2,074.43</u>
Checks and Payments	1	Item	<u>-1,329.41</u>
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Balance as of 7/30/2022:			745.02
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	<u>0.00</u>
Register Ending Balance:			745.02

Reconciliation Report

Checking
8/21/2022

Uncleared Transaction Detail up to 7/30/2022

Date	Num	Payee	Memo	Category	Clr	Amount	
Uncleared Checks and Payments							
7/23/2022	3664	Baker & Taylor	media	MEDIA:Adult Books		-1,329.41	
Total Uncleared Checks and Payments					1	Item	-1,329.41
Uncleared Deposits and Other Credits							
Total Uncleared Deposits and Other Credits					0	Items	0.00
Total Uncleared Transactions					1	Item	-1,329.41

Transaction

6/1/2022 through 7/31/2022

8/21/2022

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
BALANCE 5/31/2022									-455,322.75
6/1/2022	Checking		Padlet		PROGRAM...			R	-69.99
6/6/2022	Checking		Hampstead...		BUILDING ...			R	-15.34
6/9/2022	Checking	3658	Kanopy	movie stre...	MEDIA:Video			R	-8.00
6/9/2022	Checking	3659	Junior Libra...		MEDIA:Chil...			R	-8.50
6/10/2022	Checking	debit	Amazon	book repa...	MEDIA			R	-5.75
6/10/2022	Checking	debit	Amazon	book repa...	MEDIA			R	-5.80
6/13/2022	Checking	TXFR			[Public Fun...			R	800.00
6/14/2022	Checking	TXFR			[Public Fun...			R	1,800.00
6/17/2022	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
6/25/2022	Checking	debit	Michaels	summer r...	PROGRAM...			R	-29.58
6/27/2022	Checking	debit	Amazon		MEDIA			R	-13.45
6/28/2022	Checking	debit	Consolidate...		SUPPLIES ...			R	-102.22
6/28/2022	Checking	3661	CCI Solutions	audio cases	SUPPLIES ...			R	-86.99
6/28/2022	Checking	3660	...Baker & Ta...	media	--Split--	--Split--	--Split--	R	-1,792.65
6/28/2022	Checking	3662	Baker & Ta...	media	MEDIA:Adu...			R	-259.60
6/28/2022	Checking	debit	Postmaster...		SUPPLIES ...			R	-58.00
6/28/2022	Checking	debit	Junior Libra...		MEDIA:Chil...			R	-165.20
7/3/2022	Checking	3663	Kanopy	movie stre...	MEDIA:Video			R	-20.00
7/7/2022	Checking	TXFR		Mac mini	[Public Fun...			R	400.00
7/11/2022	Checking	debit	Staples	Business ...	SUPPLIES ...			R	-106.64
7/14/2022	Checking	debit	Zoom Vide...		PROGRAM...			R	-149.90
7/18/2022	Checking	debit	Barnes And...	kids books	MEDIA:Chil...			R	-10.78
7/18/2022	Checking	debit	Great Amer...	copier	SUPPLIES ...			R	-99.00
7/18/2022	Checking	debit	Junior Libra...		MEDIA:Chil...			R	-165.20
7/22/2022	Checking	debit	Amazon		MEDIA			R	-61.72
7/22/2022	Checking	debit	Amazon		MEDIA			R	-10.98
7/23/2022	Checking	debit	Consolidate...	july	SUPPLIES ...			R	-102.22
7/23/2022	Checking	3664	...Baker & Ta...	media	--Split--	--Split--	--Split--	R	-1,329.41
7/25/2022	Checking	DEP	Amazon		MEDIA			R	3.98
7/25/2022	Checking	DEP	Amazon		MEDIA			R	7.75
7/28/2022	Checking		Aubuchon ...		PROGRAMS			R	-14.85
6/13/2022	Public Funds				[Checking]			R	-800.00
6/13/2022	Public Funds			quarterly s...	TOWN SU...			R	7,980.00
6/14/2022	Public Funds				[Checking]			R	-1,800.00
6/30/2022	Public Funds				BANK INTE...			R	0.05
7/7/2022	Public Funds			Mac mini	[Checking]			R	-400.00

Transaction

6/1/2022 through 7/31/2022

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
7/29/2022	Public Funds				BANK INTE...			R	0.07
6/30/2022	Restricted				BANK INTE...			R	0.04
7/29/2022	Restricted				BANK INTE...			R	0.03
6/30/2022	Town Supp...				BUILDING ...				-809.17
6/30/2022	Town Supp...				PAYROLL:...				-5,194.52
6/30/2022	Town Supp...				PAYROLL:...				-3,826.10
6/30/2022	Town Supp...		Unitil		UTILITIES:...				-189.99
7/31/2022	Town Supp...				PAYROLL:...				-5,194.52
7/31/2022	Town Supp...				PAYROLL:...				-4,056.32
7/31/2022	Town Supp...		Unitil		UTILITIES:...				-147.19
7/31/2022	Town Supp...				BUILDING ...				-728.57
6/26/2022	Unrestricted		Mt. Caesar ...		DONATION...			R	8.00
6/26/2022	Unrestricted		Mt. Caesar ...		DONATION...			R	10.00
6/30/2022	Unrestricted				BANK INTE...			R	0.01
7/29/2022	Unrestricted				BANK INTE...			R	0.01
6/1/2022 - 7/31/2022									-16,927.21
BALANCE 7/31/2022									-472,249.96
TOTAL INFLOWS									11,009.94
TOTAL OUTFLOWS									-27,937.15
NET TOTAL									-16,927.21