

APPROVED

September 26, 2022  
East Kingston Public Library  
Meeting of the Board of Trustees

Attendance: Robert Minicucci, Sarah Courchesne, Sandra Courchesne, Nancy Parker, Louise Barsalou. Don Heselton, Alternate. Tracy Waldron, Director; Zoe Sucu, Assistant Librarian.

Robert called the meeting to order at 5:02 p.m.

**Review of August 22nd Minutes:** A motion was made to approve the minutes of August 22, 2022. (Robert/Nancy-2nd). All approved.

**Treasurer's Report:** The treasurer's report was unavailable due to vacations at town hall.

**Director's Report:** Tracy recommended that we hire Kathryn Cowdrey as Library Assistant. She presented the Board with a copy of Kathryn's resume. A motion was made to approve the hiring of Kathryn as Library Assistant. (Robert/Sandy-2nd). All approved.

Zoe has completed the paperwork for her full-time status for the fall.

Three people are still being considered for the position of Assistant Director. Two have been eliminated.

Tracy reported that there were no building problems this month.

The third Summer Market was held on September 18th. This market had the largest number of vendors. The Summer Markets have been successful and have provided the Friends with additional funding.

Tracy reported that Building Block Commons is again using the library for its students. Building Block Commons is a private school in Exeter and pays a fee to use the library.

Zoe will be going to the East Kingston Elementary School on Thursday for an open house when the students can sign up for a library card.

The C3 program in Brentwood went well. The second program will be presented by Sarah on October 4th both in person and on Zoom. The police have been notified, but Tracy will determine whether their presence is needed.

Tracy noted that she is continuing to try to use her vacation before her retirement. Sarah will check with town hall about the situation.

**Town Update:** Robert provided a list of upcoming Selectmen meetings. He will try to determine which of these meetings is for instructions regarding the budget and which if for the presentations of those budgets.

Robert noted that the New Hampshire Municipal Association will be holding a Right to Know workshop on October 13th. He is planning to attend.

**Friends Update:** Robert reported that preparation for the annual Friends' membership drive is in full swing. Letters will be sent to Friends and community members in early October requesting that they join or renew their membership. The third quarter Friends' Board Meeting will be held at the library on Thursday, October 13th at 6:00 p.m.

**Old Business:** The Search Committee has no meetings scheduled at this time.

Robert requested the the Board go into non-public session per RSA 91-A,II. A motion was made to go into non-public session (Robert/Nancy-2nd). A roll call vote was taken and all members voted in the affirmative. The motion was approved.

At the conclusion of the non-public session, a motion was made to return to public session (Sarah/Robert-2nd). A roll call vote was taken and all members voted in the affirmative. The motion was approved.

A motion was then presented to seal the minutes of the non-public session (Robert/Lou-2nd). All approved.

A motion was presented to adjourn the meeting. (Sarah/Robert-2nd). All approved. The meeting was adjourned at 6:57 p.m.

Respectfully Submitted,  
Sandra Courchesne, Secretary