

DRAFT

January 28, 2019
East Kingston Public Library
Board of Trustees Meeting

In Attendance: Conrad Moses, Sarah Courchesne, Laura Branting, Sandra Courchesne,
Tracy Waldron
Absent: Nancy Parker, Deborah Hobson
Visitor: Jennifer Tode

Conrad called the meeting to order at 7:00 p.m.

Review of November minutes: Motion to approve minutes of November 26, 2018, as presented. (Sarah/Laura-2nd) All approved.

Treasurer's Report: Sarah presented the year-end report. Each line item should represent 100% of the budgeted amount.

Building Maintenance:	119%
Education	70%
Media	95%
Payroll	90%
Programs	145%
Supplies	103%
Electricity	97%
Propane	72%

Motion to accept treasurer's report (Sandy/Laura-2nd). All approved. Sarah also reported that she has submitted all financials for the yearly audit to the town auditors, Plodzick and Sanderson. Conscience Jar Donations-\$75.94. Motion to accept donations (Laura/Sandy-2nd) All approved.

Director's Report:

A new page has been hired.

Building issues—Columns have started to show hairline cracks. Tracy will have Scott check them.

New ceiling tiles have been purchased for damaged areas. Tracy and Zoe will install them.

Tracy asked that an air quality test be done as burning eyes and allergy symptoms have been reported by patrons and staff upon entering the building.

Programs— The Magic Treehouse Book Club continues to meet. There has been some interest in a book club for older children.
The January Makers Meeting was a success. The children assembled their own pies, which they took home to bake.
There will be a Discover DIY program on Wednesday where participants will make their own soaps.

Another Discover DIY program will be held in February with Kelli Arcidi where participants will learn how to professionally frost cookies. During February vacation, a program will be held for children entitled ImagiArena. Zoe is working on programs using the 3-D printer for both younger and older children.

Zoe completed her Bachelor's degree in December and wants to continue with graduate work. She was wondering if there are any sources for help with that work. There may be some programs for assistance through NHLTA or NHLA.

Tracy attended the Friends' meeting and presented her wish list for their consideration.

Friends' Report: (via e-mail and Jennifer Tode)

The Friends held their annual meeting on January 25th. The quilt was raffled off as was the \$100 gift card from the membership drive. Current board members will remain in place for the coming year. Hopefully there will be new nominations for the current year and the future.

Ted and Gisela Lloyd were presented with a rose bush and a few plants which have been planted at the library in honor of their hard work and dedication to the Friends and the library. Tracy has the plaque for installation.

The focus for the coming year is to support more adult programming. In addition to those mentioned above, there will also be a program on fresh flower arrangements with Down to Earth in April.

The proposed budget was presented and approved including the items on Tracy's wish list.

NHLTA Report:

Conrad reported that the board is working on the workshops for the conference on May 29th. There has also been some discussion about attempting to change the laws regarding appointments and vacancies on boards of library trustees.

Town Update:

Conrad and Tracy attended the selectman's budget hearing on January 8th. There were no problems with our budget, which was accepted. The deliberative session will be held on February 5th.

Solar Panels:

The solar panels are operational and producing a significant amount of power.

New Business:

A motion was presented to approve the hiring of Ryan Pirger as a page. (Sarah/ Laura-2nd)
The vote to approve this motion was 4-0-0.

Laura Branting has agreed to run for the open three-year term on the board. We could use one or more alternates.

All items for the town's annual report have been submitted including the director's report and statistics and the financial report.

The public computer use policy and the internet usage policy were reviewed. That review will continue and further discussion will occur at the next meeting.

The next Trustees meeting will be on February 25, 2019.

The meeting was adjourned at 8:20 p.m. (Sarah/Laura-2nd) All approved.

Respectfully submitted,
Sandra G. Courchesne