

Friends of the East Kingston Public Library

Annual Meeting Minutes

03May2023/ 05:00 PM / 47 Maplevale Rd. East Kingston

Attendees

- Aine Cronin, Stacy Friedman, Cara Gray, Nikki Cutler, Robert Mincucci, Zoe Sucu, Sherry Castle



Agenda

1. Call to order - 5:09pm and welcome

2. Regular Reports

- Approved minutes from January 2023 meeting
- Used Book Store Report
 - Carol sent an update via Aine. Everything is going well, above last year's sales.
 - The Children's 5th Saturday sale was a great success, more and more families coming every time.
 - Request for a bulletin board using "supply items" budget, okay with members
- Library Update
 - Everything going well. Spent \$1,068 for programs at the library
 - Summer programs include: 3D printing, family game night/Adult Trivia, Rub Goldberg, story hr., friendship bracelet making
 - Sherry is doing a full inventory of supplies to help make a fall budget. Should be okay until after summer.
 - Library requested money to purchase Sphero Indy Cars \$1,500
 - STEM for ages K-2 will get 8 cars and all supplies.
 - Planning to use for programs at Library and trial of "lending"
 - Discussed and Friends suggested also funding additional \$62 warranty and whatever shipping and handling are.
 - Request for increase to Library programing for purchase, 1 year warranty and sh/h APPROVED.

- Very pleased with the clean up from K&B Lawn Maintenance and Snow Removal LLC.
 - Friends will discuss at future meeting putting in a line item in the yearly budget

3. Q4 2022 Treasurer's Report

- Amount collected for 2023 Memberships this first quarter were less than what was collected the last quarter of 2022 which makes sense since drive began in October; Discussion around observation that member donations exceed actual dues amount
- Charitable gaming from Feb was \$1,182.89
 - Next game dates June 3rd & 4th
- UBS already at 35% of their yearly goal and ahead of 2022
- Drawstring bookbags
 - A June special for the drawstring bags will be announced in the newsletter
 - They will also be for sale at the BBPS and the Farmers Market
- Amazon gift card is working well for paying for Library program expenses
- Vote on 3 budget items
 - Increase the landscape budget for this year to cover landscaping costs from \$775-> \$1,735 **APPROVED**
 - Will discuss next quarter about adding to budget for next year
 - Increase charitable gaming budget to cover fees and charges from \$4308 -> \$8,308 **APPROVED**
 - Library software budget to decrease from \$260 -> \$179 **APPROVED**
 - Amazon will only let us pay for one year business account
 - We will vote next year at the annual review before it is due for renewal

4. Old Business

- Quilt raffle
 - No tickets yet.
 - Stacy to make poster
 - Will be on display at BBPS and Farmers markets

5. New Business

- Friends 2023 Annual Membership Drive

- Someone to look into Venmo for FoEKPL
- Friends 2023 Annual Membership Drive
 - Will discuss at upcoming meetings
- Book, Bake, & Plant Sale
 - Logistics settled
 - Quite a few donations of baked goods signed up already
- 2023 EK Summer Market Series -Discuss plan & needs; dates are:
 - Sunday June 18th 10am-2pm
 - Sunday July 16th 10am-2pm
 - Sunday August 27th 10am-2pm
 - Was passed from Jones to Lib. Trustees
 - Spot price: \$20 for non residents and free for residents
 - Lib. plans to have 2 tents. One for community members that can not make the date and another for the Lib. and friends
 - NEEDS: police detail for parking and Porta Potty
 - Will try to enlist volunteers for first couple hrs to direct parking
 - Stacy to make a google form, poster and sign up for volunteers for parking and table management
 - Library staff will escort vendors into library for bathrooms if needed
- Idea from Cara to try and get new members: at the Q2 meeting discuss and advertise roles that will need to be filled, at the Q3 meeting take resumes and meet potential new board members.
 - Maybe have a poster at the farmer's market with roles that need to be filled. Including time commitment and details on duties
- Library has scheduled a field trip for the first and second graders on Sep. 28, 2023 to take a bus from EKES to the EK Public Library to sign up for a library card.

6. Upcoming Dates

- 2023 quarterly meetings are all to start at 5pm
 - 2023 Q2: Thursday 13July2023 5-6:30
 - 2023 Q3: Thursday 12Oct2023 5-6:30
- Book, Bake & Plant Sale : Saturday May 20th 10am-2pm
 - Rain date Saturday June 3rd
- Holiday Social : Saturday December 2nd 2pm-4pm

- Snow date: Saturday December 9th
- 2023 Charitable Gaming nights:
 - Wednesday April 5th & Thursday April 6th
 - Saturday June 3rd & Sunday June 4th
 - Monday August 7th & Tuesday August 8th
 - Friday November 3rd & Sunday November 5th

7. Recap

- Action Items
 - Make Flyers for Stacy
 - Quilt raffle
 - Farmer's Market call to volunteer
 - Next UBS Saturday sale
 - Aine to look into santa suit to purchase

Closed at 6:15pm