

**East Kingston Public Library
Board of Trustees Meeting
Minutes of July 23, 2018**

Attendees: Laura Branting, Conrad Moses, Sandy Courchesne

Absent: Nancy Parker, Tracy Waldron,

Alternate: Deborah Hobson

Director:

Visitors: Lianne Cozart, Jennifer Tode

Meeting Opened by Chairperson Conrad Moses at 7:00 pm.

REGULAR REPORTS

Approval of Minutes from Last Meeting:

VOTE: Motion to accept minutes of EKPL June 2018 Meeting - Sandy Courchesne/Branting 2nd.
Motion passed unanimously (Vote 4-0-0)

Treasurer Report (Sarah Courchesne)

Payroll - 46%
Building Maintenance - 17%
Education - 46%
Media - 46%
Electricity - 46%
Supplies and Services - 56%
Propane - 72%

VOTE: Motion to accept treasurer report - Branting/Hobson 2nd. Motion passed unanimously (Vote 4-0-0)

Donations - Conscience Jar Donations - \$27.00 Hobson/Branting 2nd. Motion passed unanimously (Vote 4-0-0)

LIBRARY REPORTS:

Director Report: None - Tracy Waldron on Vacation

Friends of the Library: Lianne Cozart

- 7/28 - Harry Potter Event 10:30 - 1:00 Volunteers still needed.
- Solar Panel check is ready. Sarah Courchesne said it is not required until installation.
- Ocean State Gaming Fundraiser on 8/30 & 8/31

NHLTA: Conrad Moses

Regional Retreat - October 11, 2018 @ 6:00 PM
Governance Committee Meeting - 7/24

Things going on in Town: No Update.

Policy Committee Update:

Next policy meeting will review Employee Handbook
Job Description needs to be worked on
3D Printer Materials - review final version
Hiring Policy

New Business: None.

Public Questions & Comments: None.

Old Business: None.

Solar Panels: _

Check not required until installation date. Potentially fall. (Sarah Courchesne)

New Business: None.

Action Items:

- Employee Handbook
- Schedule for Policy Review
- Pergola Repair
- Review 3D Printer Material

Upcoming Events and Programs:

Next EKPL Board of Trustee Meeting - Monday, August 27, 2018 at 7pm
Policy Committee Meeting - TBD

Meeting Adjourn: 7:40 PM

VOTE: Motion made by Hobson /Courchesne 2nd (4-0-0)

Conrad Moses

Chairperson - Conrad Moses

Deborah Hobson

Submitted by Deborah Hobson, Secretary